

JK Creative Printers Application for Employment

Name: _____ Date: _____

Present Address: _____

Telephone: _____ Male/Female: _____

Position applying for: _____

List special skills/knowledge for position applying: _____

Were you previously employed by us _____ If Yes, when and what position: _____

When can you start: _____

If applying for sales, delivery driver, or maintenance, do you hold a current drivers license? _____

License number and state issued: _____

Have you ever pleaded "guilty" or "no contest" to, or been convicted of a felony? _____ Yes _____ No

If yes, please provide details: _____

What is your desired salary range or hourly rate of pay? \$ _____ per _____

Type of employment desired? _____ Full Time _____ Part Time

Please list why you want to work at JK Creative Printers: _____

If you could be any animal, please list what animal and why: _____

Education Record

Elementary:

Name: _____

High School:

Name: _____

Courses studied: _____

College:

Name: _____

Courses studied: _____

Other Academic studies or achievements you would like us to know: _____

Employment History

(List most recent first)

Name & Address: _____

Type of Business: _____ Employment Dates: _____

Starting Salary: _____ Ending Salary: _____

Name of Supervisor: _____ Telephone #: _____

Describe what you did and reason for leaving: _____

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Type of Business: _____ Employment Dates: _____

Starting Salary: _____ Ending Salary: _____

Name of Supervisor: _____ Telephone #: _____

Describe what you did and reason for leaving: _____

Please explain any gaps in your employment; _____

Skills and Qualifications: Summarize any special training, skills and or certifications that may assist you in performing the position you are applying. Please list any computer skills you may have:

Military Record

Were you in the Armed Forces? _____ If yes, which branch: _____

Rank at discharge: _____

References

Please list 4 personal references below. Give their names, addresses, occupations and telephone numbers:

Please return this application in person or by mail to:



2029 Hollister Whitney Parkway
Quincy, Illinois 62305
217-222-5145